



## **Caregiver Designation on Pool Pass Policy**

### **I. Purpose**

The purpose of this policy is to provide special accommodations for individuals with specific needs, who require the assistance of a caregiver, to enjoy the Elizabeth A. Berner Pool at Charles H. Norton Park in the Town of Plainville. This policy allows for a caregiver designation to be placed on the pool pass of eligible individuals, granting a caregiver free admission to the pool area. The provision of this accommodation aims to ensure equal access and enjoyment of the pool facilities for all members of our community.

### **II. Eligibility**

- A. Individuals seeking a caregiver designation on their pool pass to accommodate a caregiver must meet one or more of the following criteria:
1. Have a physical disability that requires assistance or supervision while using the pool facilities.
  2. Have a cognitive impairment that necessitates the presence of a caregiver for their safety and well-being in the pool area.
  3. Have a medical condition or limitation that necessitates constant monitoring or assistance in the pool area.
- B. Verification of eligibility may require submission of a doctor's note or relevant medical documentation outlining the need for a caregiver's assistance. The documentation should clearly identify the individual's condition and affirm the requirement for a caregiver's presence in the pool area.
- C. Individuals seeking a caregiver designation are required to obtain their own pool pass at the fee set by the Town of Plainville Recreation Department.

### **III. Designation and Accommodations**

- A. Upon approval of eligibility, the individual will have this designation indicated on their pool pass. When presenting the pool pass upon entry to the pool area, the accompanying caregiver will be granted free admission to the pool when accompanying the individual with disabilities.
- B. This designation must be renewed annually.
- C. Each eligible individual is entitled to have only one caregiver at a time accompany them in the pool area for free.

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- D. A caregiver must be at least 21 years old and capable of providing the necessary assistance or supervision as determined by the individual's specific needs.

**IV. Application Process**

- A. To request a caregiver designation, the individual or their legal guardian must submit a written request to the Town of Plainville Recreation Department. The request should include the following:
  - 1. Full name and contact information of the individual requiring special accommodations.
  - 2. A description of the specific needs and limitations that necessitate a caregiver's presence.
  - 3. Supporting documentation, such as a doctor's note or relevant medical documentation, confirming the need for a caregiver.
- B. The Town of Plainville Recreation Department will review the application and supporting documentation to assess eligibility and determine whether the requested accommodation is appropriate.
- C. The applicant will be notified of the decision in writing within a reasonable timeframe.

**V. Responsibilities**

- A. It is the responsibility of the caregiver to accompany the eligible individual at all times while in the pool area.
- B. The caregiver must adhere to all pool rules and regulations, ensuring the safety and well-being of both the eligible individual and other pool visitors.
- C. The Town of Plainville Recreation Department reserves the right to revoke the special accommodation if it is determined that the caregiver designation is being misused or if the caregiver's conduct violates pool rules or compromises the safety of others.

**VI. Policy Review**

This policy will be periodically reviewed by the Town of Plainville Recreation Department to ensure its effectiveness and alignment with the needs of the community. Revisions or updates to the policy will be made as necessary, with due consideration given to any relevant legal requirements or changes in best practices.

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**Courtney Hewett, Recreation Director**  
**August 15, 2023**